

## **CORRESPONDENCE UPDATE – INFORMATION REPORT**

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### **Background**

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered during that meeting. This cover report provides a record of those letters and any other correspondence received since the previous Committee meeting.

### **Issues**

2. At the Committee meetings on the 9<sup>th</sup> June, 9<sup>th</sup> July and 26<sup>th</sup> August Members considered the following items:

#### **9<sup>th</sup> June 2015**

- Draft City Operations Directorate Delivery Plan
- Household Waste Recycling Centres – Proposed Changes
- Draft Infrastructure Business Model & Alternative Delivery Options Task & Finish Report

#### **9<sup>th</sup> July 2015**

- Joint meeting between Environmental Scrutiny Committee and Policy Review & Performance Scrutiny Committee to consider 'Pre decision scrutiny of the Cabinet report titled 'Infrastructure Services – Alternative Delivery Model' prior to it being considered at the Cabinet meeting on Thursday 16th July'

#### **26<sup>th</sup> August 2015**

- New Household Waste Recycling Centre & Re Use Facility – Consideration of Called – In Cabinet Decision CAB/15/25; report of the Director for City Operations.

3. After the meetings letters were sent by the Chair on to the following:

- A letter to Councillor Bob Derbyshire, Cabinet Member for the Environment following the meeting on the 9<sup>th</sup> June – attached as **Appendix 1**;
- A letter to Councillor Ramesh Patel, Cabinet Member Transport, Planning & Sustainability following the meeting on the 9<sup>th</sup> June – attached as **Appendix 2**;
- A letter to Councillor Bob Derbyshire, Cabinet Member for the Environment following the meeting on the 9<sup>th</sup> July – attached as **Appendix 3**;
- A letter to the GMB following the meeting on the 9<sup>th</sup> July – attached as **Appendix 4**;
- A letter to Unison following the meeting on the 9<sup>th</sup> July – attached as **Appendix 5**;
- A letter to UNITE following the meeting on the 9<sup>th</sup> July – attached as **Appendix 6**;
- A letter to UCATT following the meeting on the 9<sup>th</sup> July – attached as **Appendix 7**;
- A letter to Councillor Bob Derbyshire, Cabinet Member for the Environment following the meeting on the 26<sup>th</sup> August – attached as **Appendix 8**.

4. Since the last correspondence report on the following replies have been provided to letters written on behalf of the Environmental Scrutiny Committee. These are listed below:

- A reply to the letter sent to the Cabinet Member for the Environment following the meeting held on the 9<sup>th</sup> June 2015 – **Appendix 9**;
- A reply to the letter sent to the Cabinet Member for Transport, Planning & Sustainability following the meeting held on the 9<sup>th</sup> June 2015 – **Appendix 10**;
- A reply to the letter sent to the Cabinet Member for the Environment following the meeting held on the 9<sup>th</sup> July 2015 – **Appendix 11**;

- A reply to the letter sent after the joint task & finish inquiry with the Economy & Culture Scrutiny Committee on the 22<sup>nd</sup> May which focused on the Cardiff Central Transport Hub – **Appendix 12**.

### **Legal Implications**

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

## **RECOMMENDATIONS**

7. The Committee is recommended to note the content of the letter contained in **Appendices 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 & 12**

**Marie Rosenthal**

**Director of Governance & Legal Services**

**9<sup>th</sup> September 2015**